

Native American Artisans Portal Program Application

To qualify as a participant artist in the program, an individual shall be 18 years of age or older, shall be Native American and shall be from a federally recognized tribe or pueblo of New Mexico 4.51.57.10 A(1) NMAC. Each applicant is required to sign a statement of responsibility, release, and agreement to participate in Portal Program which includes agreeing to abide by the rules governing the programs. Those rules are attached to this application packet and can be found online using this weblink: <https://www.srca.nm.gov/wp-content/uploads/attachments/04.051.0057.pdf>

Applications will be processed in the order in which they were received, subject to the requirements of the 4.51.57.10 B NMAC and the committee's capacity and availability. The Portal Committee will contact each applicant to schedule a demonstration and reserves the right to disapprove applications and demonstrations that do not meet the requirements and standards for participation in the program. Incomplete applications will not be processed. Applications will only be processed if they are completed, including all required signatures on the second page of this application and proof of membership in a tribe or pueblo. Completed applications should be submitted in person to the front desk of the New Mexico History Museum or emailed to portalcoordinator@dca.nm.gov.

Date Application Submitted: _____

Type of Application: ☐ New Application ☐ Add-On ☐ Re-demonstration

First Name: _____ Last Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____

Tribal and Pueblo Affiliation(s): _____

Is proof of Tribal and Pueblo Affiliation(s) attached to application? ☐ Yes ☐ No

Emergency Contact (name and phone number): _____

Names of household members in Portal Program. Household members shall share a space. A household shall only use one space 4.51.57.13 B (2) NMAC. _____

Description of Art Form(s): _____

Description or drawing of the stamp or trademark you intend to use on your art form:

Statement of responsibility, release, and agreement to participate in Portal Program:

The Department of Cultural Affairs and Museum of New Mexico Board of Regents has established rules to govern and regulate the operation of the Portal Program at the Palace of Governors State History Museum. The objective of the rules is to govern and regulate the operation of the program, including the quality and authenticity of items offered for sale on the portal of the museum (NMAC 4.51.57.6). I have read this statement and attest that I am the artist that has completed this application and that all artwork to be demonstrated is a true and accurate representation of my work to be sold in Portal Program, and that I am an enrolled member of a federally recognized tribe or pueblo of New Mexico. I understand by signing this application, I agree to abide by the Portal Program Rules and Regulations (NMAC 4.51.57) and I also agree to abide by the rules set by the Department of Cultural Affairs and the New Mexico History Museum. I agree with all decisions and procedures regarding the application and demonstration process for the Portal Program. I understand that any misrepresentations of my enrollment status or my work will disqualify me from participating in the Portal Program. My signature further indicates that my application is true and complete.

Applicant's Signature: _____

Date: _____

This section is to be completed by Portal Committee, the Portal Coordinator and the NMHM Director.

The portal committee shall recommend to the director an applicant's approval or disapproval as a participant upon completion of the applicant's demonstration. The director shall approve or deny and sign the application, noting the decision. If the application is denied, the director shall state the reason on the application. The coordinator shall then notify the applicant and the Portal Committee of the application's status 4.51.57.10 B(4) NMAC.

Committee's recommendation after demonstration: ☐ Approve ☐ Disapprove Date: _____

Director's decision : ☐ Approve ☐ Deny Date: _____

Director's signature: _____ Date: _____

(If applicable) Director's reason for denying application: _____